

Burnley Borough Council

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Private meeting and Key Decision

Agreement of Scrutiny Committee Chair under Regulation 5 (6) (a) (Private)

Notice to Scrutiny Committee Chair under Regulation 10 (1) (a) (Key)

Under these Regulations the Council is required to give 28 days notice if it intends to hold a meeting of the Executive in private or partly in private. This is done on occasions where there is a report which contains confidential information. If the Council is not able to give the required notice it must obtain the agreement of the Chair of the Scrutiny Committee that the making of the decision is urgent and cannot reasonably be deferred, and publish a copy of that notice.

The Council is also required to give 28 days' notice if it intends to make a key decision. If it is impracticable to comply with this requirement it must inform the Chair of the Scrutiny Committee and publish a copy of that notice at least 5 days before the decision is taken.

Set out below is a notice given in line with these requirements – the decision is urgent and cannot reasonably be deferred for the reason stated, and it is impracticable to meet the 28 days notice for the reason stated.

The Chair of the Scrutiny Committee was informed and gave agreement on 3rd August 2017. Please note that the Executive intends to consider the following key decision report in private at its 15th August 2017 meeting. The public can make representations about why the meeting should be held in public.

Report	Reason report is Private	Reason report is urgent and cannot reasonably be deferred
Water Procurement	The report contains exempt information and is therefore NOT FOR PUBLICATION by virtue of Local Government Act 1972, Schedule 12A, Part I, Paragraph 3; Information relating to the financial or business affairs of any particular person (including the authority holding that information)	The reason the report is urgent and cannot reasonably be deferred is that it needs to meet deadlines imposed by the Crown Commercial Services, and it was impracticable to meet the 28 day notice period as the development of the report was not at an appropriate stage to do so.

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